

## Sec. 5. Removal & Replacement

A. **Voluntary Removal.** Budget Advocates and Budget Representatives may voluntarily resign from their respective position at any time by providing written notice to the Executive Committee of the Budget Advocates. Replacement shall follow the procedures established in this Section.

B. **Involuntary Removal of Budget Advocates.** Budget Advocates may be removed for the following reasons:

1. **Absences:** Budget Advocates who have missed either four (4) consecutive Board meetings or six (6) total Board meetings in a fiscal year which are not Excused Absences as defined below shall have their position and seat declared vacant by the Executive Committee.

Excused Absences shall include those caused by work obligations, medical conditions, family illness or death and conflicts due to religious beliefs. Other than for emergencies, such excusal is contingent upon prior notification of the Co-Chairs.

The Executive Committee shall bring forth any such removal for Absences to the attention of the Board. Removal of the Budget Advocate requires an affirmative 2/3 majority vote of the Board present.

2. **For Cause:** Any Budget Advocate who has not complied with the Bylaws and Standing Rules of NCBA, the Department and any other City or State compliance guidelines applicable to Neighborhood Councils, can be subject to removal. The Executive Committee shall bring forth any such Removal for Cause to the attention of the Board. Removal of the Budget Advocate requires an affirmative 2/3 majority vote of the Board present.
3. Any Budget Advocate who ceases to be a Budget Representative within their respective Region shall be deemed to have vacated the Budget Advocate position as well.

Removal of a Budget Advocate does not remove the status of that person as a Budget Representative.

If a Budget Advocate is also an officer of the Board and is removed, then that officer position shall be vacated. The Board will then vote to select a replacement for that officer position. Any Board member may be a candidate for this officer election and the filling of the vacant officer position is not tied to the replacement selected to fill the Budget Advocate position.

C. **Replacement of Budget Advocates.** Upon Removal, the Executive Committee shall communicate to all Budget Representatives in the Region of the Removed Budget Advocate that they need to elect a New Budget Advocate. The Region Budget Representatives shall nominate a replacement from within their membership and elect the replacement within two (2) weeks of the notice.

Nomination and voting need not be completed in person. The Executive Committee shall oversee the process and election.

Alternatively, the Executive Committee may appoint interim Budget Advocates in lieu of elections.