



Neighborhood Council Budget Advocates

www.BudgetAdvocates.org

Hybrid Meeting

In person and Zoom

West Los Angeles Municipal Building, 1645 Corinth Avenue, Los Angeles 90025

Saturday August 19, 2023, 9:30 a.m. to 12:30 p.m.

Meeting #3 Minutes

Board Members	Roll Call	Region	Board Members	Roll Call	Region
Kevin Davis	Present	1	Barbara Ringuette	Present	7
Cindy Cleghorn	Present	1	David Hunter	Absent	7
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Brian Allen	Absent	2	Lynda Valencia	Present at 10:25 a.m.	8
Garry Fordyce	Present	2	-----	-----	8
Scott Wright	Present	2	-----	-----	8
Glenn Bailey	Present	3	Elias Garcia	Absent	9
David Uebersax	Present	3	-----	-----	9
Jamie York	Excused	3	-----	-----	9
Howard Katchen	Excused	4	Jennifer Goodie	Present at 10:07 a.m.	10
Brandon Pender	Present	4	Skei Saulnier	Present	10
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Jack Humphreville	Present	5	Jay Handal	Present	11
-----	-----	5	Kay Hartman	Present	11
-----	-----	5	Adriana de la Cruz	Present	11
Ernesto Castro	Absent	6	Sheryl Akerblom	Present	12
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- I. Welcome and Call to Order – The meeting was called to order by Co-Chair Kay Hartman at 9:50 a.m., with a quorum in attendance.
- II. Roll Call – See above.

Also in attendance were Budget Representatives: Miran Kalaydjian (Lake Balboa Neighborhood Council/ President, Winnetka Neighborhood Council), Lionel Mares (Sun Valley Neighborhood Council), Aurora Corona (Pico Union Neighborhood Council), and David Kopelev and Cyle Zezotarski (Van Nuys Neighborhood Council).

III. Approval of minutes from meeting #2 August 7, 2023

Jay Handal moved to approve the minutes from meeting #2 on August 7, 2023. Barbara Ringuette seconded.

MOTION PASSED, with 14 yes, 0 no, and 0 abstentions.

IV. Public Comment on non-agenda items within subject matter jurisdiction

A. Lionel Mares thanked the committee for having a hybrid meeting and that he is here to learn.

V. Announcements

A. Announcements from DONE (John Darnell) – Not present.

VI. Updates

VII. New Business

A. Retreat Items

1. Introductions (Kay Hartman)

a) Each person takes a minute or two to introduce themselves, letting us know their NC and alliance affiliations, and tell everyone what skills they bring to the Budget Advocates

2. Department Report Resources (Kay Hartman)

a) Jacob Wexler budget training recordings

(1) [Session 1](#)

(2) [Session 2](#)

b) Jacob Wexler City Budget 101 workshop at the Congress of Neighborhoods September 23, 2023

c) [Budget Advocates more complete training](#)

d) [Tips/Instructions/Info/templates](#)

e) The [Mayor's Budget Summary](#)

3. Training on Writing a Departmental Report (Kevin Davis)

a) Mr. Davis presented a detailed list of suggestions and guidance. See link above in item 7.a.2.c. above for materials.

4. Review of City Directory (Kevin Davis)

a) <https://lacity.gov/directory#departments-bureaus>

5. Neighborhood Council Input (Kay Hartman)

a) From Budget Day

b) From NC meetings

6. Where to find information to prepare for meetings (Jack Humphreville)

a) Including [Proposed Budgets](#), [Approved Budgets](#), [Budget Memos](#), [News media](#), [Council Files](#), [Controller Reports](#), [Budget, Finance, and Innovation Committee Hearings](#)

7. Committee sign ups (Kay Hartman)

a) [NCBA Standing and Ad Hoc Committees](#)

b) [Department](#)

B. Business Cards (Kay Hartman/Glenn Bailey) - Do we want generic cards or does anybody want individual cards? If you want them, how will we get them to you?

MOTION by Sheryl Akerblom to purchase generic business cards, second by Glenn Bailey

MOTION by Jennifer Goodie to amend to purchase generic business cards, and personalized ones for those who want them, all with no expiration dates, second by David Uebersax, passed with 9 yes, 4 noes, 1 abstain, and 1 absent.

MOTION by Cindy Cleghorn to amend to only print cards as needed, second by Sheryl Akerblom, and failed with 2 yes, 12 noes, 0 abstain, and 1 absent.

MOTION as amended to purchase generic business cards and personalized ones for those who want them, all with no expiration dates, second by Glenn Bailey, passed with 9 yes, 4 noes, 1 abstain, and 1 absent.

- VIII. Old Business
- A. Vacancies (Cindy Cleghorn) – Seeking Budget Advocates for the following regions – One each in regions 1, 4, 7, 10 and 12, and two each in regions 5, 6, 8, and 9
 1. Cindy Cleghorn commented that she has gotten some interest in several regions and she is following up verifying people.
- IX. Committee Reports
- A. Executive Committee (Kay Hartman/Glenn Bailey)
 1. The executive committee regular meeting time will be the second Saturday at 1:30 p.m.
 - B. Finance Committee (Brian Allen)
 - C. Outreach Committee (Jennifer Goodie)
 - D. Bylaws Committee (Cindy Cleghorn)
 - E. Training and Education Committee (Kevin Davis)
 - F. Ad Hoc Editing Committee
 - G. Ad Hoc Budget Day Committee
- X. Informational Items
- A. Controller Report Relative to Recommendations to more effectively Prepare the City of Los Angeles for Emergencies - [CF 22-1258](#)
 - B. 1st Financial Status Report released - [CF 22-0600-S96](#)
 - C. 2nd Financial Status Report released - [CF 22-0600-S99](#)
 - D. [Controller's Revenue Forecast](#)
 - E. 3rd Financial Status Report released - [CF 22-0600-S101](#)
 - F. L.A. REPAIR Cohort 1 Program design and voting results - [CF 21-1187](#)
 - G. 4th Financial Status Report released - [CF 22-0600-S104](#)
 - H. [Tax and Revenue Anticipation Notes](#)
- XI. Upcoming Meetings and Events
- A. BONC Monday, August 21, 2023 1:00 p.m.
 - B. City Council Budget, Finance and Innovation Committee Wednesday, August 23, 2023 2:30 p.m
 - C. LANCC Saturday, September 2, 2023 10:00 a.m.
 - D. Budget Advocates Monday, September 4, 2023 7:00 p.m. via zoom
 - E. BONC Tuesday, September 5, 2023 6:00 p.m.
 - F. Budget Advocates Saturday, September 16, 2023 9:30 a.m. via zoom
 - G. Congress of Neighborhoods Saturday, September 23, 2023
- XII. Items for Future Meeting Agendas
- A. Email items to LABudgetAdvocates@gmail.com
- XIII. Adjournment – Co-chair Kay Hartman adjourned the meeting at 12:27 p.m.

Next regular meeting Monday, September 4, 2023, 7:00 p.m. via Zoom