



Neighborhood Council Budget Advocates 2023-24 - Meeting #3 RETREAT AGENDA

Saturday August 19, 2023 - 9:30 a.m to 12:30 p.m.

West Los Angeles Municipal Building, 1645 Corinth Avenue, Los Angeles 90025

Also connect with Zoom Meeting: <https://us02web.zoom.us/j/81654142487>
Meeting ID: 816 5414 2487

- I. Welcome and Call to Order
- II. Roll Call (5 minutes)
- III. Approval of minutes from meeting #2 August 7, 2023
- IV. Public Comment on non-agenda items within subject matter jurisdiction (5 minutes)
- V. **Announcements**
 - A. Announcements from DONE (John Darnell)
- VI. **Updates**
- VII. **New Business**
 - A. Retreat Items
 1. Introductions (Kay Hartman)
 - a) Each person takes a minute or two to introduce themselves, letting us know their NC and alliance affiliations, and tell everyone what skills they bring to the Budget Advocates
 2. Department Report Resources (Kay Hartman)
 - a) Jacob Wexler budget training recordings
 - (1) [Session 1](#)
 - (2) [Session 2](#)
 - b) Jacob Wexler City Budget 101 workshop at the Congress of Neighborhoods September 23, 2023
 - c) [Budget Advocates more complete training](#)
 - d) [Tips/Instructions/Info/templates](#)
 - e) The [Mayor's Budget Summary](#)

3. Training on Writing a Departmental Report (Kevin Davis)
 4. Review of City Directory (Kevin Davis)
 - a) <https://lacity.gov/directory#departments-bureaus>
 5. Neighborhood Council Input (Kay Hartman)
 - a) From Budget Day
 - b) From NC meetings
 6. Where to find information to prepare for meetings (Jack Humphreville)
 - a) Including [Proposed Budgets](#), [Approved Budgets](#), [Budget Memos](#), News media, [Council Files](#), [Controller Reports](#), [Budget, Finance, and Innovation Committee Hearings](#)
 7. Committee sign ups (Kay Hartman)
 - a) [NCBA Standing and Ad Hoc Committees](#)
 - b) [Department](#)
- B. Business Cards (Kay Hartman/Glenn Bailey) - Do we want generic cards or does anybody want individual cards? If you want them, how will we get them to you?

VIII. Old Business

- A. Vacancies (Cindy Cleghorn) - Seeking Budget Advocates for the following regions – One each in regions 1, 4, 7, 10 and 12, and two each in regions 5, 6, 8, and 9

IX. Committee Reports

- A. Executive Committee (Kay Hartman/Glenn Bailey)
- B. Finance Committee (Brian Allen)
- C. Outreach Committee (Jennifer Goodie)
- D. Bylaws Committee (Cindy Cleghorn)
- E. Training and Education Committee
- F. Ad Hoc Editing Committee
- G. Ad Hoc Budget Day Committee

X. Informational Items

- A. Controller Report Relative to Recommendations to more effectively Prepare the City of Los Angeles for Emergencies - [CF 22-1258](#)
- B. 1st Financial Status Report released - [CF 22-0600-S96](#)
- C. 2nd Financial Status Report released - [CF 22-0600-S99](#)
- D. [Controller's Revenue Forecast](#)
- E. 3rd Financial Status Report released - [CF 22-0600-S101](#)
- F. L.A. REPAIR Cohort 1 Program design and voting results. - [CF 21-1187](#)
- G. 4th Financial Status Report released - [CF 22-0600-S104](#)
- H. [Tax and Revenue Anticipation Notes](#)

XI. Upcoming Meetings and Events

- A. BONC Monday, August 21, 2023 1:00 p.m.
- B. City Council Budget, Finance and Innovation Committee Wednesday, August 23, 2023 2:30 p.m
- C. LANCC Saturday, September 2, 2023 10:00 a.m.
- D. Budget Advocates Monday, September 4, 2023 7:00 p.m. via zoom
- E. BONC Tuesday, September 5, 2023 6:00 p.m.

F. Budget Advocates Saturday, September 16, 2023 9:30 a.m. via zoom

G. Congress of Neighborhoods Saturday, September 23, 2023

XII. Items for Future Meeting Agendas

A. Email items to LABudgetAdvocates@gmail.com

XIII. Adjournment

Next regular meeting Monday, September 4, 2023, 7:00 p.m. via Zoom

Join Zoom Meeting

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