



Neighborhood Council Budget Advocates 2019-20

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City Hall, 200 North Spring Street 20th floor, L. A., 90012
 Department of Neighborhood Empowerment (DONE).

Monday, August 5, 2019

7:00 p.m. to 9:00 p.m.

Meeting #3 (Draft) Minutes

Board Members	Roll Call	Region	Board Members	Roll Call	Region
Kevin Davis	Excused	1	Brian McCain	Present	8
Ann Job	Present 7:16	1	Dentis Fowlkes	Present/Phone	8
John DiGregorio	Absent	1	Liz Amsden	Present/Phone	8
Brian Allen	Present	2	Elias Garcia	Absent	9
Glenn Bailey	Present	2	Evelyn Valdez	Present	9
Garry Fordyce	Present	2	Jason Franklin	Absent	9
Jeffrey Mausner	Present	3	Carol Derby-David	Present	10
Carol Newman	Present	3	Tracey Brown	Present 7:16	10
Joanne Yvanek-Garb	Present	3	Jennifer Goodie	Present 7:16	10
Jeannette Hopp	Present 7:28	4	Jay Handal	Absent	11
Howard Katchen	Present	4	Jacqueline Le Kennedy	Present/phone	11
Brandon Pender	Present /Phone	4	Jon Liberman	Present	11
Jack Humphreville	Present/ Phone	5	Melanie Labrecque	Present/Phone	12
Patrick Seamans	Present /Phone	5	Danielle Sandoval	Present/Phone	12
Charles Taylor	Present	5	Dr. Princess Sykes	Present /phone	12
James Hornik	Absent	6			
Nina Smith	Present 7:16	6			
Ernesto Castro	Present	6			
Tony Michaelis	Present	7			
Barbara Ringuette	Present	7			
Connie Acosta	Present	7			

1. Call to order: Co-Chair Carol Newman called the meeting to order at 7:00 p.m.

2. Roll Call: Quorum was met at 7:00 p.m. with 24 members present at that time. Other members arrived after the start of the meeting. Budget Representatives present were Jesse Eichner (Reg. 6); Laura Ferguson (Voices NC); Tina Chinakarn (Palms NC); and Kay Hartman (Palms NC). DONE Personnel: Freddie Cupen-Ames and Jacki Kim. Former Budget Advocate KJ Clark was also present.

3. Public Comment (max 2 minutes per person, max 10 minutes in aggregate): Kay Hartman (Palms NC) was recognized as being present. A board member from the MacArthur Park NC, Jesse Eichner, was also present.
4. Approval of Minutes for Meetings #1 & #2: Postponed until the next meeting.
5. Treasurer's Report (Howard Katchen): Howard reported that the Budget Advocates' FY 2019-20 Budget started with \$60,692.75, and confirmed that two \$250 payments listed on July 20 & 22 would be included in the budget once they are received. DONE's contribution of \$10,000 is available as of 8/5/19. Lastly, an outreach line item of \$14,000 has been added for Budget Day 2020-21. Howard emphasized that the budget report is a draft with blank spots left for things to be determined, such as Constant Contact and an addition for refreshments this year.
6. BA Budget for 2019-20: Howard moved to approve the BA Budget Draft for 2019-20 and Jon Liberman seconded. Brian Allen opposed, and Liz Amsden, Glenn Bailey, Jennifer Goodie and Evelyn Valdez abstained.
Motion Passed. [25-1 (Allen)-4 (Amsden, Bailey, Goodie, Valdez)].
7. Report on 7/24 meeting with the Mayor (Jack)
Jack Humphreville discussed the meeting with the Mayor that took place on July 24, and there was a discussion about the meeting. Jack will prepare a list of written recommendations for the Mayor, to be discussed at the next meeting. Barbara will follow up on statements from the Mayor that he wants to make the City's operations more efficient in three categories: liability, assignment of a procurement specialist, and real estate.
8. Update on training sessions (Barbara): Barbara said DONE's Office is available throughout August and September for training meetings. There will be a training session after the next meeting in West LA (August 17) and tentatively on August 29.
9. Motion to approve \$500.00 for training expenses (Barbara): All Budget Advocates should be attending the trainings. Barbara Ringuette moved to approve up to \$500.00 for training expenses, Jon Liberman seconded. **Motion passed unanimously.**
10. Report on LANCC meeting of 8/3/19 (Carol):
Carol Newman reported that there had been a motion on the LANCC agenda to prohibit the Budget Advocates from making further changes to their Bylaws without LANCC approval. The motion was originally based on the Sunland Neighborhood Council's dissatisfaction with their Budget Advocate and concern about the Budget Advocates' one-time extension of their terms for one more year. Carol attended two recent LANCC meetings and explained that they did not intend to extend their terms any further and that the Budget Advocates would deal with

situations in which Budget Advocates were not being responsive to their Neighborhood Councils. LANCC appears to be satisfied with this explanation, and the motion was dropped. KJ Clark volunteered to submit a proposal for procedure.

11. Deadlines for the departmental reports (Carol): The deadlines for all Budget Advocates to perform their duties this year are as follows:
 - (i) Deadline for reporting that department meetings have been scheduled: September 21, 2019
 - (ii) Deadline for first draft of reports: November 1, 2019
 - (iii) Deadline for final revision to reports after review by editor: December 1, 2019
 - (iv) Deadline for book of reports to be ready: December 31, 2019
12. Focus on certain departments and advise us which departments you want to cover (Carol): Barbara Ringuette again handed out a sheet with a list of important departments for Budget Advocates to choose from. Every Budget Advocate is to e-mail his or her top three choices to Barbara. She will make a list and bring it to the next Budget Advocate meeting.
13. Assignment of the drafting of the White Paper (4-5 page themed essay): Jack will write the 4-5 page White Paper.
14. Assignment of Neighborhood Councils (Carol): Carol Newman circulated a worksheet for Budget Advocates to fill out regarding their NC assignments.
15. Mentoring of new Budget Advocates (Barbara): Trainings will be scheduled for everyone to attend and learn about how the City is organized and the City Budget.
16. Outreach (Danielle): Glenn Bailey, John DiGregorio, and KJ Clark are on the committee. The Committee will be obtaining the social media passwords. Danielle Sandoval will be emailing John Darnell for an inventory report of everything that's at DONE.
17. Approve reimbursement amount of \$28.62 to Budget Advocate Board Member Jack Humphreville for Budget Advocates Retreat printed material: Ann Job moved to approve reimbursement, Howard Katchen seconded. **Motion passed unanimously.**
18. Approve reimbursement amount of \$85.38 to Budget Advocate Board Member John DiGregorio for attendee badges for Budget Day: Ann Job moved to approve reimbursement, Jon Liberman seconded. **Motion passed unanimously.**
19. People to attend Alliances and BONC: The following people committed to attending these meetings: Joanne Yvanek-Garb (LANCC); Barbara Ringuette (ARC/Plan Check);

Tracey Brown (SLANC); and Jon Liberman (WRAC). Glenn Bailey agreed to coordinate attendance at BONC meetings.

20. Parking passes (Melanie): KJ Clark reported that she had already returned her parking pass at a prior Budget Advocate meeting. DONE is not making parking passes available to all Budget Advocates as it had done in previous years. Carol Newman suggested that Budget Advocates without parking passes try first to obtain a parking pass from their Neighborhood Councils, and if that proved unsuccessful, to call John Darnell or a responsible person at DONE before every City Hall meeting to get permission to park in the City Hall parking lot.
21. Business cards (Melanie): Postponed until the next meeting.
22. New business: None.
23. Meeting Adjourned: **9:08 p.m.**

The next meeting will take place on August 17, 2019 at 9 a.m. in West LA., 1645 Corinth Avenue.